

SPANISH CONVENTION - REGISTRATION FORM

The University of Alabama - April 12, 2019

REGISTRATION:

Please ***email this form*** as an attachment completely filled-in to xgranja@ua.edu. Middle/High Schools with a total school enrollment of ***under 500*** may register a maximum of ***35 students***. Middle/High Schools with a total school enrollment of ***500 or more*** may register a maximum of ***45 students***. If you have any questions, you can call us at (205) 348-5059 or email us at spanishconventionua@ua.edu.

PAYMENT:

Registration costs ***\$7.00 per student***. Please register by ***February 16, 2019*** (you may register later, but your school might not appear in the program). ***There will be no on-site registration.*** Please ***mail a check*** (do NOT send cash) with the total payment to:

Dr. Xabier Granja
The University of Alabama
Department of Modern Languages & Classics
Box 870246
Tuscaloosa, AL 35487-0246

Checks should be payable to ***The University of Alabama*** and should clearly indicate 1) the *name of the school* registering and 2) the *number of students* and sponsors registered. (*In past years we had trouble with checks listing different entities and box numbers within the University of Alabama as payees. These checks are not cashable for us and will have to be re-sent with the proper payee.*)

The registration fee is non-refundable after March 9, 2019. Written requests for refunds of registration should be ***emailed*** to xgranja@ua.edu by ***March 9, 2019***, and include 1) the total amount of refund requested, 2) the reason for cancellation, 3) the name and social security number of the payee for refund checks, or the name of the school as payee, and 4) the address to which refund checks should be mailed. Processing of refund requests may take two to four weeks.

FILL IN BELOW:

Please make sure to fill in all details.

Number of STUDENTS to register: _____ Payment TOTAL: _____ (Auto-filled)

Name of school: _____

Mailing address: _____
Street City State Zip code

School Phone number: _____ School email: _____

Sponsor 1: _____ Email: _____ Phone: _____

Sponsor 2: _____ Email: _____ Phone: _____

Chaperones: Youth Protection regulations require schools to bring 1 chaperone (parents, teachers...) per 12 students, plus 1 extra for the whole group. So, 10 students = 2 chaperones (1+1), 38 students = 4 chaperones (3+1). If you cannot bring enough chaperones, let us know by email and we will work with you to ensure we have the legally required amount. Encourage parents to serve as chaperones so they can take advantage of the campus tours that we will offer after the morning session for students who are no longer doing competitions.

For _____ students, my school will bring _____ chaperones. (Auto-filled)